



**पूर्वोत्तर क्षेत्रीय विज्ञान एवं प्रौद्योगिकी संस्थान**  
**North Eastern Regional Institute of Science & Technology**  
(Deemed-to-be-University) under the Ministry of Education, Govt. of India  
Nirjuli::791 109, Arunachal Pradesh

**Office of the Controller of Examinations**

No: Exam.Cell/31/2006-2007/Vol.V

Date: 17/09/2024


**NOTICE TO ALL STUDENTS OF NERIST REGARDING EXAMINATION GUIDELINES**

All students are advised to carefully read and follow the instructions mentioned below to ensure a smooth and fair examination process:

- Examination Materials:** Candidates must bring their **admit card, pens, pencils, calculator, and data books (if required)**. No other items will be allowed inside the exam premises. Every classroom will be equipped with a wall clock for your convenience.
- Admit Card:** Candidates are allowed to download the admit card only once. **Do not write anything on the admit card**. Any handwritten marks on your admit card may lead to being charged with Unfair Means (UFM). **Your admit card will be stamped** during the examination of the first paper and will be valid for the entire exam period (up to 05/10/2024).
- Frisking:** There will be **separate entry gates for boys and girls from the Old Auditorium side gate**. Entry will begin **45 minutes before the exam**. Ensure that you arrive on time to complete frisking by our security guards using **metal detectors**, and reach your designated seat promptly.
- Pre-Examination Warning:** Carrying any unauthorized materials such as **books, notes, chits, mobile phones, smartwatches, or other electronic devices** inside the exam premises is **strictly prohibited**. Violation of this rule may lead to serious consequences as per NERIST academic policies.
- Candidate Entry and Exit Rules:** Candidates are allowed to enter the examination hall up to **30 minutes after the exam** has started. However, students may only leave the exam hall after **one hour from the start** of the exam.
- Washroom Breaks:** Washroom breaks are permitted only **after 30 minutes** from the commencement of the examination. All breaks must be recorded on the designated sheet provided for the session.
- Cheating or Unfair Means (UFM):** As per the UG/PG Academic Bye-Laws of NERIST (Clause 2.9.3 (e) and 2.8.3(C), respectively), if a candidate is **found cheating** or using unfair means (UFM), he/she will be awarded **an FA grade** by the Examination Board of the Institute (EBI). **If caught twice** within one module, the candidate will be **expelled from the current semester**.
- Medical Emergencies:** In case of a medical emergency during the examination, immediately **notify the invigilator** for appropriate medical assistance.
- Submission of Answer Scripts:** After the completion of one hour, candidates may submit their answer scripts. **Raise your hand and hand over your script** to the invigilator in a manner that does not disturb other candidates. **At the end of the exam, remain seated until all answer scripts have been collected**, and the invigilator has given permission to leave. Under no circumstances should candidates leave the exam hall without the invigilator's permission.

Please adhere to these rules and maintain discipline to ensure a smooth examination process. Non-compliance with any of the above instructions may result in disciplinary action.

**Best of luck with your exams!**

  
Prof. Rajesh Kumar

Controller of Examinations, NERIST



**पूर्वोत्तर क्षेत्रीय विज्ञान एवं प्रौद्योगिकी संस्थान**  
**North Eastern Regional Institute of Science & Technology**  
(Deemed-to-be-University) under the Ministry of Education, Govt. of India  
Nirjuli::791 109, Arunachal Pradesh

**Office of the Controller of Examinations**

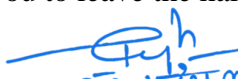
**Do's and Don'ts for NERIST Students During Mid Semester Examination (July–December 2024)**

**Do's:**

1. **Arrive on Time:** Reach the examination centre at least 45 minutes before the scheduled start to allow sufficient time for frisking and seating.
2. **Bring Required Materials:** Carry your admit card, pens, pencils, calculator, and data books (if allowed). Ensure all items are permitted.
3. **Admit Card:** Keep your admit card safe and do not write anything on it. Your admit card will be stamped during the first exam and is valid for all subsequent exams.
4. **Respect Exam Timings:** Adhere to the bell ringing system and ensure you are aware of the remaining time. Submit your answer script only after one hour has passed.
5. **Washroom Breaks:** If needed, request permission for a washroom break after 30 minutes from the start of the exam. Ensure that your break is recorded.
6. **Listen to Instructions:** Pay close attention to all instructions given by the invigilators and follow them strictly throughout the exam.
7. **Maintain Silence:** Stay quiet throughout the exam and avoid communicating with fellow candidates. Raise your hand if you need to ask something from the invigilator.
8. **Raise Your Hand to Submit:** When you are ready to submit your answer script, raise your hand to alert the invigilator. Submit your paper without disturbing others.
9. **Keep Calm and Focus:** Stay calm, focus on your paper, and manage your time well during the exam.

**Don'ts:**

1. **Do Not Bring Unauthorized Items:** Avoid bringing mobile phones, smartwatches, books, notes, or any unauthorized electronic devices into the exam hall.
2. **Do Not Write on Admit Card:** Writing anything on your admit card is strictly prohibited and may lead to charges of unfair means (UFM).
3. **No Late Entry After 30 Minutes:** You are not allowed to enter the exam hall after 30 minutes from the start of the exam.
4. **Do Not Leave Before One Hour:** You are not permitted to leave the exam hall within the first hour of the exam, even if you have completed your paper.
5. **Avoid Any Form of Cheating:** Do not carry any unauthorized materials or attempt to cheat in any manner. Violations will result in disciplinary actions, including expulsion from the current semester.
6. **No Talking or Whispering:** Talking, whispering, or any form of communication with other students during the exam is not allowed.
7. **Do Not Disturb Fellow Students:** Avoid any behavior that may distract or disturb others. Keep your movements minimal and quiet.
8. **Do Not Ignore Medical Issues:** If you feel unwell or experience any medical emergency, notify the invigilator immediately. Do not attempt to continue without seeking help.
9. **Do Not Submit the Answer Script Hastily:** Ensure your paper is complete and properly reviewed before submitting. Double-check to avoid missing any answers.
10. **Do Not Leave Without Permission:** At the end of the exam, wait for the invigilator to collect your answer script and instruct you to leave the hall. Do not leave the hall without permission.

  
Prof. Rajesh Kumar

Controller of Examinations, NERIST



पूर्वोत्तर क्षेत्रीय विज्ञान एवं प्रौद्योगिकी संस्थान  
North Eastern Regional Institute of Science & Technology  
(Deemed-to-be-University) under the Ministry of Education, Govt. of India  
Nirjuli::791 109, Arunachal Pradesh

Office of the Controller of Examinations

**Bell Ringing Procedure:**

1. **Before the Exam Starts:** Ten minutes prior to the exam, a long, continuous bell will sound, followed by a single bell marking the official start of the exam.
2. **During the Exam:** A single bell will ring every 30 minutes to indicate the passage of time. Five minutes before the end, another single bell will ring.
3. **End of the Exam:** The exam will conclude with a long, continuous bell. At this point, students must stop writing immediately, and their answer scripts will be collected without delay.

  
Prof. Rajesh Kumar

Prof. Rajesh Kumar  
Controller of Examinations, NERIST